PART – A

Answer all questions.

I. Replace the underlined word in the following sentences with a suitable synonym from the options given below.

1) The **bounties** of nature are being exploited by man.
   a) gifts      b) rules      c) products      d) resources

2) The Robot was **fabricated** in our own workshop.
   a) operated   b) designed   c) constructed  d) installed

II. Replace the underlined word in the following sentences with a suitable antonym from the options given below.

1) Neeraj was found **guilty** in the most sensational scam.
   a) right      b) true       c) wrong      d) innocent

2) He is **meticulous** in his work.
   a) irregular  b) irresponsible  c) careless  d) clumsy

III. Write one word substitutes for the following.

1) A person who has a long experience in a field.

2) A person who does a thing for pleasure and not as a profession.
IV. Write the meaning of the following idioms.

1) Black and blue.
2) Raining cats and dogs.

V. Write the meaning of the underlined phrasal verbs in the following sentences.

1) The thieves **broke in** and stole the money.
2) I **came across** some of my old friends when I was in Chennai.

VI. Fill in the blanks with the appropriate verb forms.

1) If I were a great scientist, I **_________** a new car.
   a) will invent  b) should have invented  c) invent  d) would have invented
2) You **_________** already taken your book.
   a) are  b) have  c) were  d) had
3) I **_________** reach your place by tomorrow.
   a) am  b) was  c) have  d) will
4) I **_________** not there now.
   a) am  b) was  c) had  d) were
5) Does he **_________** any friends?
   a) had  b) have  c) have been  d) has

VII. Convert the following into the passive voice.

1) Someone broke the glass.
2) We should have hired an auto.

VIII. Change the following into the indirect speech.

1) “I will meet you again”, he said to me.
2) “My father will be back on Tuesday,” she said.

IX. Rewrite the following sentences inserting a, an or the where necessary.

1) There is horse in the stable.
2) He is MLA of our constituency.
3) She is intelligent person.
X. Fill in the blanks with appropriate prepositions.

1) Your book is __________ the table.

2) I have been living in Hyderabad __________ five years.

3) I never travelled __________ flight.

PART – B

(Marks : 50)

(10×5=50 Marks)

Answer any five questions.

1. How did Muthyala Raju achieve his goal in life?

2. What are the factors that contributed to the success of Indra Nooyi?

3. Comment on formal and informal communication in English.

4. Explain verbal and non-verbal communication in English.

5. Write a note on Johari Window in about 200 words.

6. Draft an application together with your CV in response to an advertisement for the post of an Engineer in ABC Private Limited Company.

7. Explain email etiquette with examples in about 200 words.