

15-07-2013

CIRCULAR

Bio-Metric Attendance will be implemented for all Faculty and Staff from 15-07-2013. Biometric Machines are placed in Each Block to facilitate smooth recording of attendance. Faculty and Staff can record their attendance in any of the Block(s). Faculty and Staff are requested to record their biometric attendance at the machine placed at Security Cabin for their movements in and out of the campus during college hours.

Principal

Copy to Vice-Principal

HODs CE/ CSE/ ECE/ EEE/ IT/ MEC/ S&H/ BM/ T&PO/ LIB/ ACAD/ ACCTS/ ESTAB/ EXAM/  
MAINT/ with a request to circulate among their staff

Copy to Hon. Chairman, Hon. Secretary for Information